



## Centre 2 Newsletter – January 2024

### WELCOME & THANK YOU:

**WELCOME 2024!** We would like to welcome all the new families who have joined the Childspace 2 family recently!

Thank you to all the families & staff members for a great year! We would also like to thank all the families for the gifts, kind words and well wishes for the holiday season!

**We really appreciate all of you!**

### Mid-Winter Break:

March break is fast approaching, and the staff are working hard to plan the children's break. If any parent would like to share their ideas or suggestions, please feel free to speak with your child's teacher.

**Also a reminder: if you would like to volunteer on any of the trips, a current Police Ref Check is mandatory.** Please speak to the office for more details. The calendar will be ready by the end of February.

### Winter Ready:

Winter has arrived with not-too-cold temperatures so far. However, we are asking parents to be mindful of the weather as it changes and provide suitable clothing for their children. Please ensure we are provided with jackets, snow pants, hats, winter boots, neck warmer, and gloves.

**Please have these items labelled so we can ensure the items go back to the right cubbies. LAYERS ARE ALWAYS BETTER!!!**

### Fall-Winter Menu:

The 2023/2024 Fall-Winter menu is now available. It has been posted on the information board. Please let the office know if you would prefer a printed copy.

### 2023 Tax receipts:

2023 tax receipts are being prepared. Please be sure to communicate with us if you have more than one child at our Centre and need separate receipts, or if you need to update your mailing address.

### Reminders:

- Parents, please remember that fees are due on the **1st of every month**. We encourage postdated cheques to avoid any late or missed payments. Cheques can be dropped off in the black mailbox located in the preschool room or the office. Based on our policy & parent handbook: if

after one month you have not paid your fees, a charge of \$30 will be added to your account.

- Please remember to notify the Centre by 10.a.m if your child/ren will be late or absent.
- Please remember to complete your emergency contact update form with all individuals who you are authorizing to pick up your child/ren.
- The late pick-up fee is \$1 per minute for the first time a parent is late and \$3 per minute if that parent is late again within a 30-day period. Failure to pay late fees can result in withdrawal from the Centre.

### Children's Birthday:

We are happy to celebrate the special day of the children in our programs. Staff members try to ensure that each child's birthday is recognized in the room. Parents are welcome to bring in nut-free treats if they would like their child to have a birthday celebration with their classmates.

### Upcoming Events:

- **Board Meeting: January 17 @ 7:30 p.m. via Zoom**
- **Parent Night: TBA**
- **March Break: March 11-15, 2024**
- **Childspace Picture Day: TBA**

