

Summary of Child Care Centre Licensing Requirements and Recommendations Stage 1

Site Inspection Details	
Name of Child Care Centre: Childspace Day Care Corporation # 1 (50 Woodmount) Licence Number: 07201	New Inspection Date: November 03, 2020
Site Address: 50 Woodmount Avenue Toronto ON M4C 3X9 CMC CA	Inspection Type: Licensing
Licensee Name: Childspace Day Care Corporation	Licensed Complaint IDs Addressed: Serious Occurrence IDs Addressed: 58031, 57773

Visit Number	Time In	Actual time of arrival	Reason to update time of arrival	Time Out	Actual time of departure	Reason to update time of departure	Program Advisor
2	04-Nov-2020 12:51 PM	12:45 PM	Could not start inspection in FW immediately upon arrival at site	04-Nov-2020 4:30 PM	4:30 PM	N/A	Collette Robert
1	03-Nov-2020 3:29 PM	3:26 PM	Could not start inspection in FW immediately upon arrival at site	03-Nov-2020 6:13 PM	6:13 PM	N/A	Collette Robert

Non-Compliance(s):

Checklist Section	Date of Non-Compliance	Legislation Section	Observed Non-Compliance	Compliance Requirements	Follow-up Comments	Date to be Completed	Requirements Met
		Risk Level				Rationale	
General	03-Nov-2020	ss. 20(6)	The licensee has not notified a director in writing within 15 days of any change in the officers or directors of the corporation. Specifically the licensee has not notified in writing 15 days of any change in the officer or directors of the corporation and the supervisor advise that the AGM was Sept 16 2020	The licensee shall notify a director in writing within 15 days of any change in the officers or directors of the corporation.	compliance achieved via submission by licensee	12-Nov-2020	
		Low					
Ratios of Employees to Children and Group Size	03-Nov-2020	s. 11	Not every child has been supervised by an adult at all times, whether the child is on or off the premises. Specifically the licensee advised via the submission of two serious occurrences that children were not supervised by an adult at all times .	The licensee shall ensure that every child is supervised by an adult at all times, whether the child is on or off the premises.	compliance achieved via submission by licensee	12-Nov-2020	
		Critical					

Checklist Section	Date of Non-Compliance	Legislation Section	Observed Non-Compliance	Compliance Requirements	Follow-up Comments	Date to be Completed	Requirements Met
		Risk Level				Rationale	
Program for Children	04-Nov-2020	ss. 45.1(c)	The written policies and procedures that set out how parents' issues and concerns will be addressed do not include when an initial response to the issue or concern will be provided. Specifically the policy and procedure in the parent handbook provided for review did not include information outlining when an initial response to the issue or concern will be provided.	The licensee shall ensure that the written policies and procedures that set out how parents' issues and concerns will be addressed include when an initial response to the issue or concern will be provided.	Compliance achieved via submission of the amended policy/parent handbook uploaded in non compliance section 20(6)by the licensee	12-Nov-2020	
		Low					
Administrative Matters	04-Nov-2020	ss. 72(3)	The licensee has not kept a daily attendance record showing the time of arrival and the time of departure or the absence of each child. Specifically the attendance records for the school age room "fantastic" has all children arriving at 830am and the departure time at 830am for Nov 3rd .	The licensee shall ensure that a daily attendance record is kept showing the time of arrival and time of departure of each child or if a child is absent.	This non compliance was corrected during the visit as the supervisor reviewed the expectations for attendance recording	12-Nov-2020	Yes
		High					

Prior Condition(s):

Conditions	Licensee in Compliance	Reasons for N/A	Ongoing Conditions
The kindergarten and/or school age programs are licensed to operate before- and/or after- school and full-day on non-instructional school days.	Yes		Yes
The licensee is required to keep an up-to-date shared space confirmation on file at the premises. This confirmation must include the primary use of the room during the school day and must be made available to Ministry of Education staff upon request.	Yes		Yes
All rooms as set out in the shared space confirmation are approved for use by the child care program, based on licensed capacity, provided that the room or area is used by the school for children who are the same age as the age category of the licensed age group.	Yes		Yes
The licensee shall ensure that children are supervised by staff when using washrooms.	Yes		Yes
The licensee shall ensure that enhanced staff supervision is in place on the playground to ensure children are kept off the gas meters and that kindergarten children remain within the designated playground area.	Yes		Yes
The licensee shall ensure that enhanced staff supervision is in place on the playground to ensure children are kept off the gas meters and that kindergarten children remain within the designated playground area.	Yes		Yes
All rooms as set out in the shared space confirmation are approved for use by the child care program, based on licensed capacity, provided that the room or area is used by the school for children who are the same age as the age category of the licensed age group.	Yes		Yes
The licensee is required to keep an up-to-date shared space confirmation on file at the premises. This confirmation must include the primary use of the room during the school day and must be made available to Ministry of Education staff upon request.	Yes		Yes
The kindergarten and/or school age programs are licensed to operate before- and/or after- school and full-day on non-instructional school days.	Yes		Yes
The licence has been amended to extend the expiry date as per s.88.2(5) of O. Reg 137/15.	Yes		Yes

Prior Director Approval(s):

Director Approval	Approval Reviewed	Conditions Met (if applicable)	Reasons for N/A	Recommended continued approval	Comments (if applicable)
Director approval is granted for mixed age grouping pursuant to subsection 8(2) & (3) of Ontario Regulation 137/15	Yes	Yes		Yes	
Director approval is granted for the use of specified rooms/areas that may have less than 2.58 square metres of unobstructed floor space for each child in a licensed kindergarten, primary/junior school age and/or junior school age group, based on the licensed capacity, provided that the same room or area is used by the school for children who are the same age as the age category of the licensed age group.	Yes	Yes		Yes	

Checklist Comments:

General
8.1 The supervisor monitoring for the 2020 year has not been completed to date but will resume and be completed by the end of the year
Emergency Preparedness
5 woodbine early learning centre
Program for Children
2.2 via email and hardcopy
3.5 the supervisor advises that there have been 0 concerns brought forward
11.1 1 plan is in place
Administrative Matters
1.1 oct 1 2021 expiry
7.5 currently there is no waitlist
Building, Equipment and Playground - Child Care Centres
18.1 the centre uses the asphalt areas surrounding the school. The kindergarten space fenced
18.6 no play structures are used by the centre.
Nutrition
4.1 catered lunch for SA by Marvin Halpert
Ratios of Employees to Children and Group Size
2.2 the supervisor advises that mixed age grouping is not being used
3.1 the supervisor advises that reduced ratios are not being maintained at this time
8.1 The supervisor advises that the centre is no longer accepting placement students and or volunteers

Health and Medical Supervision

4.2 staff observed to be wiping down tables
6.1 b and a program and children do not sleep
8 first aid kit are available in each emergency bag
10.1 supervisor advised that children are observed daily for illness
10.2 supervisor advises that ill children are seperated
13.2 report posted
15.1 4 plans are in place
16.1 2 plans are in place
18.1 currently there are 0 children in the centre that require medication
18.4 each classroom has a box and one in the kitchen for the fridge

General Comments and Recommendations:**Comments**

“As part of this inspection, the program advisor has also completed a “Re-opening Checklist”, which has been emailed to the licensee. The licensee shall submit confirmation of compliance via email to the program advisor for any cited non-compliances in the Re-opening Checklist no later than the compliance due date indicated in the report”.

On site visit to conduct the renewal and follow up on 2 serious occurances, ID 57773 and 58031 reported by the licensee ,Missing or unsupervised child(ren)
During the discussion with the supervisor it was confirmed that the Board of directors was made aware of the incidents and the notifications were observed to be posted.
Supervisor advised that the Director has met with the staff members involved . The centre will be following the compliance and contravention policy . The Program Advisor requested that written confirmation be provided confirming the details of the discussion regarding the serious occurrence and the follow up
The previous licence expiry date fell during the emergency period and was therefore extended as per s.88.2(5) of O. Reg 137/15. The licensee has requested that when the renewed licence is issued, the licence expiry date be changed back to the previous expiry month. The recommended licence expiry date will be May 28 2021
During the site visits the children and educators were observed to be outdoors on the playspace engaging in a variety of activities.
Please note, following the initial site visit and review of findings of non-compliance, this Summary Report was updated on November 25 2020 as follows: Remove a non-compliance citation

Recommendations

it is recommended that the Compliance Monitoring Form be amended to include the date of the monitoring .
It is recommended that the licensee review the templates available on the Ministry website .



**Ministry of Education
Child Care Quality Assurance and Licensing**

**Ministry of Education
Child Care Quality Assurance and Licensing**
900 Bay Street, 24th floor
Toronto, ON M7A 1N3
Telephone: (416)325-0500 Fax: (416)325-0571

Collette Robert

Name of the program advisor(s)

collette.robert@ontario.ca

Email of the program advisor(s)

A handwritten signature in black ink, appearing to read "C. Robert", written over a horizontal line.

Signature of the program advisor(s)