



Ministry of Education  
Child Care Quality Assurance and Licensing

**Supplementary Child Care Centre Licensing Checklist –  
COVID-19 and New Regulations (Effective March 8, 2021)**

<b>Site Inspection Details</b>	
<b>Name of Child Care Centre:</b> Childspace Day Care Corporation # 3 (49 Felstead Avenue)	<b>New Inspection Date: 2021-04-26</b>
<b>Child Care Centre Address:</b> 49 Felstead , Toronto, ON, CA	<b>Inspection Type: Licensing</b>
<b>Licensee Name:</b> Childspace Day Care Corporation	<b>Licence Number: 0003638</b>
<b>Program Advisor's Name:</b> Jenn Tapper	

Ministry of Education  
Child Care Quality Assurance and Licensing

Compliance with Health and Safety Standards, Building Code, Fire Code, etc.			
<p><b>Regulation</b></p> <p><i>ss. 13(3) A licensee shall ensure that a premises complies with the matters listed in subsection (1) at all times during which it is used as a child care centre.</i></p> <p>(a) the laws affecting the health of inhabitants of the municipality or of the reserve of a First Nation, as the case may be;</p> <p>(b) any rule, regulation, direction or order of the local board of health and any direction or order of the local medical officer of health that may affect the provision of child care;</p> <p>(c) any by-law of the municipality or any by-law of the council of the First Nation on the reserve, as the case may be, and any other law for the protection of persons from fire hazards;</p> <p>(d) any building by-law passed by the municipality pursuant to the <i>Planning Act</i> or any predecessor of that Act and any by-law of the council of the First Nation on the reserve to regulate the construction, repair or use of buildings;</p> <p>(e) the requirements of Ontario Regulation 332/12 (Building Code) made under the <i>Building Code Act, 1992</i>, where applicable;</p>	<p><b>Licensee in Compliance</b></p> <p>Yes</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not obtained written evidence of confirmation that complies with all applicable items listed in subsection 13(1).</p> <p>OR</p> <p>The licensee has not verbally confirmed that the child care centre complies with all applicable items listed in subsection 13(1).</p>
	<p><b>Risk Level:</b></p> <p>Low</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure that a premises complies with the matters listed in subsection (1) at all times during which it is used as a child care centre.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b></p> <p>Choose an item.</p>	<p><b>Date Requirements Met</b></p> <p>Click or tap to enter a date.</p>

**Ministry of Education**  
**Child Care Quality Assurance and Licensing**

<p>(f) the requirements of Ontario Regulation 213/07 (Fire Code) made under the <i>Fire Protection and Prevention Act, 1997</i>, where applicable; and</p> <p>(g) the requirements of the <i>Safe Drinking Water Act, 2002</i>, where applicable.</p>		<b><i>Follow-up Comments</i></b>	Click or tap here to enter text.
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Ministry of Education  
Child Care Quality Assurance and Licensing

<b>Health and Medical Supervision</b>			
<p><b>Regulation</b></p> <p><i>ss. 32(2) Every licensee shall ensure that, where a report is made by the local medical officer of health or any person designated by the local medical officer of health or the local fire department with respect to a child care centre,</i></p> <p><i>(b) if the report includes any direction or order,</i></p> <p><i>(i) a copy of the direction or order is sent immediately to a program adviser</i></p> <p><i>(ii) a program adviser is immediately notified of any enforcement action taken against the licensee in relation to the</i></p>	<p><b>Licensee in Compliance</b></p> <p>No</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not sent a copy of the direction or order immediately to a program adviser.</p> <p>AND/OR</p> <p>The licensee has not notified a program adviser immediately of any enforcement action taken against the licensee in relation to the direction or order.</p>
	<p><b>Risk Level:</b></p> <p>High</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure that a copy of the direction or order is sent immediately to a program adviser and the program adviser is immediately notified of any enforcement action taken.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b></p> <p>Choose an item.</p>	<p><b>Date Requirements Met</b></p> <p>Click or tap to enter a date.</p>



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Child Care Quality Assurance and Licensing**

<i>direction or order.</i>		<b><i>Follow-up Comments</i></b>	Click or tap here to enter text.
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Ministry of Education  
Child Care Quality Assurance and Licensing

<p><b>Regulation</b></p> <p>ss. 39(1) Every licensee shall ensure that each child care centre it operates and each premises where it oversees the provision of home child care or in-home services has an anaphylactic policy that includes the following:</p> <p>1. A strategy to reduce the risk of exposure to anaphylactic causative agents, including rules for parents who send food with their child to the centre or premises.</p> <p><i>Note: The portion of this provision requiring an anaphylactic policy that includes “strategy to reduce the risk of exposure to anaphylactic causative agents” is assessed in the Fieldworker inspection checklist</i></p>	<p><b>Licensee in Compliance</b></p> <p>No</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensees’ anaphylactic policy does not include rules for parents who send food with their child to the centre.</p>
	<p><b>Risk Level:</b> High</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure that the anaphylactic policy includes rules for parents who send food with their child to the centre.</p>
		<p><b>Date to be Completed</b></p>	<p><b>2021-04-26</b></p>
		<p><b>Referred to Director</b></p>	<p>No</p>
		<p><b>Requirements Met</b> Yes</p>	<p><b>Date Requirements Met</b> 2021-04-26</p>
		<p><b>Follow-up Comments</b></p>	<p>At the time of inspection, the Anaphylactic policy was updated to include rules for parents who send food with their child to the centre. The policy was dated April 26, 2021.</p>

**Ministry of Education  
Child Care Quality Assurance and Licensing**

<p><b>Regulation</b></p> <p><i>ss. 40(4) In respect of an item described in subsection (3) that does not constitute a drug or medication for the purposes of this section, a licensee shall ensure that,</i></p> <p style="padding-left: 40px;"><i>(a) the item is administered to a child only if a parent of the child has given written authorization for the administration of the item;</i></p> <p>40(3) The following items do not constitute drugs or medication for the purposes of this section, except where the item is a drug, as defined in the <i>Drug and Pharmacies Regulation Act</i>, prescribed for a child by a health professional:</p> <ol style="list-style-type: none"> <li>1. Sunscreen</li> <li>2. Moisturizing skin lotion</li> <li>3. Lip balm</li> <li>4. Insect repellent</li> <li>5. Hand sanitizer</li> <li>6. Diaper cream</li> </ol>	<p><b>Licensee in Compliance</b></p> <p>Yes</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not obtained written authorization from the child's parent to administer an item described in subsection (3).</p>
	<p><b>Risk Level:</b> Moderate</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure the item described in subsection (3) is administered to a child only if a parent of the child has given written authorization for the administration of the item.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b> Choose an item.</p>	<p><b>Date Requirements Met</b> Click or tap to enter a date.</p>
		<p><b>Follow-up Comments</b></p>	<p>Click or tap here to enter text.</p>

Ministry of Education  
Child Care Quality Assurance and Licensing

<p><b>Regulation</b></p> <p><i>ss. 40(4)(b) the item is stored in accordance with the instructions for storage on the label and the container or package is clearly labelled with the child's name and the name of the item; and</i></p>	<p><b>Licensee in Compliance</b></p> <p>Yes</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not ensured the item listed under ss. 40(3) is stored in accordance with the instructions for storage on the label. AND/OR The licensee has not ensured that the container or package under ss. 40(3) is clearly labelled with the child's name and the name of the item.</p>
	<p><b>Risk Level:</b> Moderate</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure the item under ss. 40(3) is stored in accordance with the instructions for storage on the label and the container or package is clearly labelled with the child's name and the name of the item.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b> Choose an item.</p>	<p><b>Date Requirements Met</b> Click or tap to enter a date.</p>
		<p><b>Follow-up Comments</b></p>	<p>Click or tap here to enter text.</p>



Ministry of Education  
Child Care Quality Assurance and Licensing

<p><b>Regulation</b></p> <p><i>ss. 40(4)(c) the item is administered to a child only from the original container or package and in accordance with any instructions on the label and any instructions provided by the parent of the child.</i></p>	<p><b>Licensee in Compliance</b></p> <p>Yes</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not ensured that the item under ss 40(3) is administered to a child only from the original container or package.</p> <p>AND/OR</p> <p>The licensee has not ensured that the item under ss.40(3) is administered in accordance with any instructions on the label and any instructions provided by the parent of the child.</p>
	<p><b>Risk Level:</b> Moderate</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure the item listed under ss. 40(3) is administered to a child only from the original container or package and in accordance with any instructions on the label and any instructions provided by the parent of the child.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b> Choose an item.</p>	<p><b>Date Requirements Met</b> Click or tap to enter a date.</p>

Ministry of Education  
Child Care Quality Assurance and Licensing

		<b><i>Follow-up Comments</i></b>	Click or tap here to enter text.
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Ministry of Education  
Child Care Quality Assurance and Licensing

<b>Parent Handbook</b>			
<p><b>Regulation</b></p> <p><i>ss. 45(1)(a.1.1) a copy of the rules set out in the anaphylactic policy described in section 39 for parents who send food with their child to the centre or premises;</i></p>	<p><b>Licensee in Compliance</b></p> <p>No</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not included in the parent handbook a copy of the rules set out in the anaphylactic policy described in section 39 for parents who send food with their child to the child care centre.</p>
	<p><b>Risk Level:</b> Low</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure a copy of the rules set out in the anaphylactic policy described in section 39 for parents who send food with their child to the child care centre is included in the parent handbook.</p>
		<p><b>Date to be Completed</b></p>	<p><b>2021-04-26</b></p>
		<p><b>Referred to Director</b></p>	<p>No</p>
		<p><b>Requirements Met</b> Yes</p>	<p><b>Date Requirements Met</b> 2021-04-26</p>
		<p><b>Follow-up Comments</b></p>	<p>At the time of inspection, a copy of the rules set out in the anaphylactic policy described in section 39 for parents who send food with their child to the child care centre was added to the parent handbook.</p>

Ministry of Education  
Child Care Quality Assurance and Licensing

Staff Qualification			
<p><b>Regulation</b></p> <p><i>ss. 57(1) Every licensee of a child care centre shall ensure that, before commencing employment, every person employed in a child care centre it operates and every volunteer or student who is on an educational placement with the licensee has a health assessment and immunization as directed by the local medical officer of health.</i></p> <p><i>Note: The staff portion of this provision is assessed in the Fieldworker inspection checklist</i></p>	<p><b>Licensee in Compliance</b></p> <p>Yes</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not ensured that every volunteer or student who is on an educational placement have a health assessment and immunization as directed by the local medical officer of health.</p>
	<p><b>Risk Level:</b> Moderate</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure that every volunteer or student who is on an educational placement with the licensee has a health assessment and immunization as directed by the local medical officer of health.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b> Choose an item.</p>	<p><b>Date Requirements Met</b> Click or tap to enter a date.</p>
		<p><b>Follow-up Comments</b></p>	<p>Click or tap here to enter text.</p>

Ministry of Education  
Child Care Quality Assurance and Licensing

<p><b>Regulation</b></p> <p><i>ss. 58(4) Despite paragraphs 2 and 3 of subsection (2), a licensee of a child care centre may employ a person who does not have a valid certification in standard first aid for up to three months if,</i></p> <p><i>(a) the licensee requires the person to obtain the certification as soon as reasonably possible;</i></p>	<p><b>Licensee in Compliance</b></p> <p>N/A</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not obtained documentation indicating that the licensee required the individual to obtain certification in standard first aid as soon as reasonably possible.</p> <p>AND/OR</p> <p>The licensee can not provide verbal confirmation that they have required the individual to obtain certification in standard first aid as soon as reasonably possible.</p>
	<p><b>Risk Level:</b> Low</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure that where the licensee has employed a person who does not have a valid certification in standard first aid, the licensee has required the person to obtain the certification as soon as reasonably possible.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b> Choose an item.</p>	<p><b>Date Requirements Met</b> Click or tap to enter a date.</p>

Ministry of Education  
Child Care Quality Assurance and Licensing

		<b><i>Follow-up Comments</i></b>	According to the supervisor all staff have valid first aid training.
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Ministry of Education  
Child Care Quality Assurance and Licensing

<p><b>Regulation</b></p> <p><i>ss. 58(4)(b) the length of time required to obtain the certification justifies it; and</i></p>	<p><b>Licensee in Compliance</b></p> <p>N/A</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not obtained documentation justifying the length of time required to obtain certification in standard first aid.AND/OR</p> <p>The licensee can not provide verbal confirmation justifying the length of time required to obtain certification in standard first aid.</p>
	<p><b>Risk Level:</b> Low</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure that the length of time required to obtain the certification in standard first aid justifies it.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b> Choose an item.</p>	<p><b>Date Requirements Met</b> Click or tap to enter a date.</p>
		<p><b>Follow-up Comments</b></p>	<p>Click or tap here to enter text.</p>

Ministry of Education  
Child Care Quality Assurance and Licensing

<p><b>Regulation</b></p> <p><i>ss. 58(4)(c) at any time during which the person is supervising children, another person who is certified as required by subsection (2) is available and in such proximity to the children that the certified person would be able to respond to an emergency.</i></p>	<p><b>Licensee in Compliance</b></p> <p>N/A</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee or staff has not ensured that another person who is certified as required in subsection (2) is available and in such proximity to the children that the certified person would be able to respond to an emergency.</p> <p>AND/OR</p> <p>The licensee or staff has not provided verbal confirmation that another person who is certified is available and in such proximity to the children that the certified person would be able to respond to an emergency.</p>
	<p><b>Risk Level:</b> High</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure that at any time during which the person who is not certified in standard first aid is supervising children, another person who is certified as required by subsection (2) is available and in such proximity to the children that the certified person would be able to respond to an emergency.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b></p>	<p><b>Date Requirements Met</b></p> <p>Click or tap to enter a date.</p>



Ministry of Education  
Child Care Quality Assurance and Licensing

		Choose an item.	
		<b><i>Follow-up Comments</i></b>	Click or tap here to enter text.

Ministry of Education  
Child Care Quality Assurance and Licensing

Staff Screening Measures and Criminal Reference Checks			
<p><b>Regulation</b></p> <p><i>ss. 63(2) If a person in respect of whom a licensee has obtained a vulnerable sector check takes a leave of absence from their position and then subsequently returns to their position, and if the person would have provided a vulnerable sector check or offence declaration during the period of their leave, the licensee shall obtain a new vulnerable sector check or offence declaration upon the person's return.</i></p>	<p><b>Licensee in Compliance</b></p> <p>Yes</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not obtained a vulnerable sector check or an offence declaration from an individual who would have provided a vulnerable sector check or offence declaration during the period of their leave upon the person's return.</p>
	<p><b>Risk Level:</b> Moderate</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure where the licensee would have obtained a vulnerable sector check or offence declaration from a person who takes a leave of absence from their position and then subsequently returns to their position, the licensee obtains a new vulnerable sector check or offence declaration upon the person's return.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b> Choose an item.</p>	<p><b>Date Requirements Met</b> Click or tap to enter a date.</p>

Ministry of Education  
Child Care Quality Assurance and Licensing

		<b><i>Follow-up Comments</i></b>	Click or tap here to enter text.
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Ministry of Education  
Child Care Quality Assurance and Licensing

<b>Administrative Matters</b>			
<p><b>Regulation</b></p> <p><i>ss. 72(4) Every licensee shall ensure that a record is kept of the daily attendance of each child in a licensed age group, including each child who was in the group each day and the hours during which they were in the group.</i></p>	<p><b>Licensee in Compliance</b></p> <p>Yes</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not ensured that a record is kept of the daily attendance of each child in a licensed age group, including each child who was in the group each day and the hours during which they were in the group.</p>
	<p><b>Risk Level:</b> High</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure that a record is kept of the daily attendance of each child in a licensed age group, including each child who was in the group each day and the hours during which they were in the group.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Requirements Met</b> Choose an item.</p>	<p><b>Date Requirements Met</b> Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>

Ministry of Education  
Child Care Quality Assurance and Licensing

		<b><i>Follow-up Comments</i></b>	Click or tap here to enter text.
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Ministry of Education  
Child Care Quality Assurance and Licensing

General			
<p><b>Regulation</b></p> <p><i>ss. 82(2) Unless otherwise specified in this Regulation, any record, report or other document required under this Regulation, or any other regulation made under the Act, may be made or kept in either a hard copy or electronic format.</i></p>	<p><b>Licensee in Compliance</b></p> <p>Yes</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not ensured that records, reports or other documents that are required under this regulation, or any other regulation under the Act are kept in either hard copy or electronic format.</p>
	<p><b>Risk Level:</b> Low</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure that records, reports or other documents that are required under this regulation, or any other regulation under the Act are kept in either hard copy or electronic format.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b> Choose an item.</p>	<p><b>Date Requirements Met</b> Click or tap to enter a date.</p>
		<p><b>Follow-up Comments</b></p>	<p>Click or tap here to enter text.</p>

**Ministry of Education  
Child Care Quality Assurance and Licensing**

<b>COVID-19 health and safety protocols</b>				
<p><b>Regulation</b></p> <p><i>88.5 (1) Every licensee shall ensure that each child care centre it operates and each premises where it oversees the provision of home child care or in-home services has a coronavirus (COVID-19) policy that is consistent with any direction of a medical officer of health and that includes the following information:</i></p> <p><i>1. Actions that will be implemented to sanitize the centre or premises and the indoor and outdoor equipment, materials and furnishings therein.</i></p> <p><i>2. An explanation of how confirmed cases of the coronavirus (COVID-19) will be reported.</i></p> <p><i>2.1 An explanation of how confirmed cases or an outbreak of the coronavirus (COVID-19) will be communicated to parents.</i></p> <p><i>3. A description of physical distancing measures that will be implemented.</i></p> <p><i>3.1 Information about how personal protective equipment, including medical masks and eye protection, will be used,</i></p>	<p><b>Licensee in Compliance</b></p> <p>Yes</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not developed a coronavirus (COVID-19) policy.</p> <p>OR</p> <p>The licensee’s coronavirus (COVID-19) policy does not include all the requirements set out under O. Reg. 137/15.</p>	
	<p><b>Risk Level:</b> High</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall develop a coronavirus (COVID-19) policy that is consistent with any direction of a medical officer of health and that includes all information required O. Reg. 137/15.</p>	
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>	
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>	
		<p><b>Requirements Met</b> Choose an item.</p>	<p><b>Date Requirements Met</b> Click or tap to enter a date.</p>	
	<p><b>Follow-up Comments</b></p>	<p>At the time of inspection, the policy entitled <b>CHILDSPACE DAY CARE CORPORATION COVID-19 GUIDANCE POLICY</b> Revised: April 15 2021 was reviewed to meet compliance.</p>		

**Ministry of Education  
Child Care Quality Assurance and Licensing**

<p><i>including when exemptions or exceptions will be permitted.</i></p> <p><i>4. Information with respect to how staff shifts will be scheduled to minimize the risks with respect to the coronavirus (COVID-19).</i></p> <p><i>4.1 Information with respect to how attendance records will be organized and maintained in order to facilitate contact tracing.</i></p> <p><i>5. Information with respect to the rescheduling or cancellation of pre-planned group events and in-person meetings.</i></p> <p><i>6. A description of the procedures that will be followed when a child is dropped off at and picked up from the centre or premises.</i></p>			
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Child Care Quality Assurance and Licensing**

<p><b>Regulation</b></p> <p>6.1 (1) Every licensee shall ensure that the policies, procedures and individualized plans it is required to have under this Regulation are implemented at each child care centre it operates and at each premises where it oversees the provision of home child care.</p>	<p><b>Licensee in Compliance</b></p> <p>Yes</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not ensured that the policies and procedures with respect to coronavirus (COVID-19) have been implemented.</p>
	<p><b>Risk Level:</b> High</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure that the policies and procedures with respect to coronavirus (COVID-19) are implemented.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b> Choose an item.</p>	<p><b>Date Requirements Met</b> Click or tap to enter a date.</p>
		<p><b>Follow-up Comments</b></p>	<p>Click or tap here to enter text.</p>

Ministry of Education  
Child Care Quality Assurance and Licensing

<p><b>Regulation</b></p> <p>88.5 (2) Every licensee shall ensure that the policy is made available, free of charge, to,</p> <p>(a) each parent considering whether to enter into an agreement with the licensee for the provision of child care;</p> <p>and</p> <p>(b) each parent of a child enrolled at the centre or premises.</p>	<p><b>Licensee in Compliance</b></p> <p>Yes</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not made the coronavirus (COVID-19) policy available free of charge to each parent considering whether to enter into an agreement with the licensee for the provision of child care.</p> <p>AND/OR</p> <p>The licensee has not made the coronavirus (COVID-19) policy available free of charge to each parent of a child enrolled at the child care centre.</p>
	<p><b>Risk Level:</b> High</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall make the coronavirus (COVID-19) policy available to each parent considering whether to enter into an agreement with the licensee for the provision of child care and each parent of a child enrolled at the centre.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b> Choose an item.</p>	<p><b>Date Requirements Met</b> Click or tap to enter a date.</p>
		<p><b>Follow-up Comments</b></p>	<p>The supervisor verbally confirmed that the policy was made available to parents and was provided by email and sent as changes are made.</p>

Ministry of Education  
Child Care Quality Assurance and Licensing

<p><b>Regulation</b></p> <p>88.5 (3) Every licensee of a child care centre shall ensure that the policy is reviewed with every employee and student.</p>	<p><b>Licensee in Compliance</b></p> <p>Yes</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not ensured that the coronavirus (COVID-19) policy has been reviewed with every employee and/or student.</p>
	<p><b>Risk Level:</b> High</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure that the coronavirus (COVID-19) policy is reviewed with every employee and student.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b> Choose an item.</p>	<p><b>Date Requirements Met</b> Click or tap to enter a date.</p>
		<p><b>Follow-up Comments</b></p>	<p>The supervisor verbally confirmed that all staff have reviewed the policy and continue to review as changes are made.</p>

**Ministry of Education  
Child Care Quality Assurance and Licensing**

<p><b>Regulation</b></p> <p><i>88.5 (5) At least two days before a child care centre that was, due to the emergency, ordered to be closed under the Emergency Management and Civil Protection Act intends to resume its operations, the licensee shall submit the following information in writing to the Ministry:</i></p> <p><i>1. Confirmation that the licensee has complied with subsections (1) to (3).</i></p> <p><i>2. The date that the child care centre intends to resume operations.</i></p>	<p><b>Licensee in Compliance</b></p> <p>Yes</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee did not submit the following information to the Ministry in writing at least two days before the child care centre reopened:</p> <p>1. Confirmation that the licensee has complied with subsections 88.5 (1), (2) and (3) of O. Reg. 137/15</p> <p>2. The date that the child care centre intended to resume operations.</p>
	<p><b>Risk Level:</b> High</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure that the information required under ss.88.5 (5) of O. Reg. 137/15 is submitted to the Ministry at least two days prior to the child care centre reopening.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b> Choose an item.</p>	<p><b>Date Requirements Met</b> Click or tap to enter a date.</p>
		<p><b>Follow-up Comments</b></p>	<p>Documents were provided to the program advisor as per the requirements, at least two days before the child care centre resumed normal operations.</p>

Ministry of Education  
Child Care Quality Assurance and Licensing

Records re visitors			
<p><b>Regulation</b></p> <p>88.4 (1) Every licensee shall ensure that up-to-date records of the following matters are kept.</p> <ol style="list-style-type: none"> <li>The name of each person who enters a child care centre or premises at which home child care is provided.</li> <li>The person's contact information.</li> <li>The time of the person's arrival and departure.</li> </ol> <p><u>Note:</u> (2) Subsection (1) does not apply with respect to the following:</p> <ol style="list-style-type: none"> <li>A child who receives child care at the centre or premises.</li> </ol>	<p><b>Licensee in Compliance</b></p> <p>Yes</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not kept up-to-date records of each person who enters a child care centre.</p> <p>AND/OR</p> <p>The licensee's records of each person who enters a child care centre does not include the name of each person who entered a child care centre, the person's contact information, and/or the time of the person's arrival and/or departure.</p>
	<p><b>Risk Level:</b> High</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall keep up-to-date records of anyone entering the child care centre, as applicable, and ensure that the records include the name of each person who enters a child care centre, the person's contact information, and the time of the person's arrival and departure.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b></p>	<p><b>Date Requirements Met</b></p> <p>Click or tap to enter a date.</p>

Ministry of Education  
Child Care Quality Assurance and Licensing

		Choose an item.	
		<b><i>Follow-up Comments</i></b>	Documents were reviewed at the time of inspection.

Ministry of Education  
Child Care Quality Assurance and Licensing

<p><b>Regulation</b></p> <p>88.4 (3) The records listed in subsection (1) shall be kept, as the case may be, (a) on the premises of the child care centre at which the child receives child care.</p>	<p><b>Licensee in Compliance</b></p> <p>Yes</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not kept up-to-date records of each person who entered a child care centre at the child care centre premises.</p>
	<p><b>Risk Level:</b> High</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure that the up-to-date records of each person who enters a child care centre are kept at the child care centre premises.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b> Choose an item.</p>	<p><b>Date Requirements Met</b> Click or tap to enter a date.</p>
		<p><b>Follow-up Comments</b></p>	<p>The supervisor has verbally confirmed that all the records will be kept on the premises of the child care centre at which the child receives child care.</p>

Ministry of Education  
Child Care Quality Assurance and Licensing

<p><b>Regulation</b></p> <p><i>88.4 (4) Every licensee shall ensure that the records required to be maintained under this section with respect to a person mentioned in paragraph 1 of subsection (1) are kept for at least one year after the date the record is made.</i></p>	<p><b>Licensee in Compliance</b></p> <p>Yes</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not kept the records of each person who entered a child care centre for at least one year after the date the record was made.</p>
	<p><b>Risk Level:</b> High</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure that the records of each person who enters a child care centre are kept for at least one year after the date the record was made.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b> Choose an item.</p>	<p><b>Date Requirements Met</b> Click or tap to enter a date.</p>
<p><b>Follow-up Comments</b></p>	<p>The supervisor has verbally confirmed that the records required to be maintained under this section with respect to a person mentioned in paragraph 1 of subsection (1) are kept for at least one year after the date the record is made</p>		



**Ministry of Education  
Child Care Quality Assurance and Licensing**

<p><b>Regulation</b></p> <p>88.4 (5) Every licensee shall ensure that, (a) the medical officer of health or his or her designate, upon producing proper identification, is permitted to inspect the records referred to in subsection (1); and (b) copies of those records are provided to him or her on request.</p>	<p><b>Licensee in Compliance</b></p> <p>Yes</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not permitted the medical officer of health or their designate to inspect the records of each person who enters a child care centre.</p> <p>AND/OR</p> <p>The licensee has not provided copies of the records of each person who enters a child care centre to the medical officer of health or their designate on request.</p>
	<p><b>Risk Level:</b> High</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure that the medical officer of health or their designate is permitted to inspect records of each person who enters a child care centre and provide copies of said records on request.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b> Choose an item.</p>	<p><b>Date Requirements Met</b> Click or tap to enter a date.</p>
		<p><b>Follow-up Comments</b></p>	<p>Toronto Public Health conducted an inspection on Jan 10 2019. The supervisor confirmed they have not been to the centre since that date.</p>

Ministry of Education  
Child Care Quality Assurance and Licensing

Reopening after emergency closures			
<p><b>Regulation</b></p> <p><i>88.6 (4) Every licensee shall ensure that there are no volunteers present at a child care centre it operates or at a premises where it oversees the provision of home child care.</i></p>	<p><b>Licensee in Compliance</b></p> <p>Yes</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has permitted volunteers to be present at the child care centre.</p>
	<p><b>Risk Level:</b> High</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure that there are no volunteers present at a child care centre it operates.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b> Choose an item.</p>	<p><b>Date Requirements Met</b> Click or tap to enter a date.</p>
		<p><b>Follow-up Comments</b></p>	<p>The supervisor has verbally confirmed that there are no volunteers present at a child care centre</p>

Ministry of Education  
Child Care Quality Assurance and Licensing

<p><b>Regulation</b></p> <p>88.6 (5) Every licensee shall ensure that, before any person proceeds beyond the entranceway of a child care centre or home child care premises, the person is screened for symptoms of the coronavirus (COVID-19).</p>	<p><b>Licensee in Compliance</b></p> <p>Yes</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not ensured that every person has been screened for symptoms of the coronavirus (COVID-19) before proceeding beyond the entranceway of the child care centre.</p>
	<p><b>Risk Level:</b> High</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure that every person is screened for symptoms of the coronavirus (COVID-19) before proceeding beyond the entranceway of a child care centre it operates.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Requirements Met</b> Choose an item.</p>	<p><b>Date Requirements Met</b> Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Follow-up Comments</b></p>	<p>Screening was conducted on the program advisor at the time of arrival to the centre. Screening was observed to be conducted as per the centres COVID policy requirements</p>

**Ministry of Education  
Child Care Quality Assurance and Licensing**

<p><b>Regulation</b></p> <p>88.6 (8) Every licensee of a child care centre shall ensure that each licensed age group is separated from every other person in accordance with the requirements set out in the document entitled “Operational Guidance During COVID-19 Outbreak: Child Care Re-Opening” published by the Ministry of Education, as amended from time to time.</p>	<p><b>Licensee in Compliance</b></p> <p>Yes</p>	<p><b>Observed Non-Compliance</b></p>	<p>The licensee has not ensured that each licensed age group is separated from every other person in accordance with the requirements set out in the “Operational Guidance During COVID-19 Outbreak: Child Care Re-Opening” document.</p>
	<p><b>Risk Level:</b> High</p>	<p><b>Compliance Requirement</b></p>	<p>The licensee shall ensure that every licensed age group is separated from every other person in accordance with the requirements set out in the “Operational Guidance During COVID-19 Outbreak: Child Care Re-Opening” document.</p>
		<p><b>Date to be Completed</b></p>	<p>Click or tap to enter a date.</p>
		<p><b>Referred to Director</b></p>	<p>Choose an item.</p>
		<p><b>Requirements Met</b> Choose an item.</p>	<p><b>Date Requirements Met</b> Click or tap to enter a date.</p>
		<p><b>Follow-up Comments</b></p>	<p>Click or tap here to enter text.</p>

**Ministry of Education**  
**Child Care Quality Assurance and Licensing**  
***General Comments and Recommendations***

The document entitled “Operational Guidance During COVID-19 Outbreak: Child Care Re-Opening” sets out that all adults in a child care setting (i.e. child care staff and students) are required to wear medical masks and eye protection (i.e. face shield or goggles) and that children in grades 1 and above are required to wear a non-medical or face covering while inside the child care premises, including in hallways. All adults in a child care setting are required to wear medical masks outdoors when a distance of 2 metres cannot be maintained. All children in grades 1 and above are required to wear a non-medical mask or face covering outdoors when a distance of 2 metres cannot be maintained, while children younger than grade 1 are encouraged to wear a non-medical mask or face covering. Licensees must follow the advice of the local public health unit, even in the event that it is different from the operational guidance document. .

*The contents of the summary inspection report were discussed with the supervisor Jannatul Ferdous. Due to COVID-19, the licensee / designate has not signed the report. The licensee / designate is to confirm receipt and review of this report via email as soon as possible.*

The contents of the summary inspection report were discussed with the licensee/designate.