



CHILDSPACE DAY CARE CORPORATION

CANDIDATE for the BOARD OF DIRECTORS

Dear Parent:

We would like to invite you to explore the opportunity of becoming a member on our Board of Directors. The Board of Directors is elected at our Annual General Meeting (AGM).

Our Board of Directors consists of 10 dedicated professionals, community members and parents who volunteer their time and expertise to support the good governance of Childspace. Each member can serve a two year term, they can also be re-elected by the members in attendance at the AGM.

The mandate of the Board is to make sound business decisions for the whole organization while governing the corporation. The role of the Board is to manage the financial and business affairs of the organization. The Board consists of the following positions; Chair, Vice Chair, Treasurer, Secretary and 6 General members.

We are looking for individuals who work well in groups and can commit time for Board meetings, committee meetings, planning sessions and special events. Over all we are seeking well-rounded, qualified candidates, and have a particular need for, but not limited to, candidates with expertise in Human Resources, Law and Finance/Accounting.

Volunteering for a Board position provides you with the opportunity to gain and enhance valuable work skills for yourself. Some of those include interpersonal skills, communication and negotiating skills, or trying new skills such as marketing or fundraising.

Our Board meets 12 times per year on the 3rd Wednesday of the month. The time commitment is approximately 3 hours per meeting. Committees usually require 2 hours per month. There is ongoing support and resources available to both our new and seasoned Board members.

We would like to thank everyone for their interest and support. If you need any further information on becoming a Board member or other volunteering opportunities please feel free to contact the Director, Supervisor or one of our present Board members.

If you are interested in serving please return your Nomination Form by June 8, 2017 to the Management team at your centre so that your name can be provided to the Nominations Committee. A representative of the Committee will contact you to discuss your interest in the Board. New members will be elected to the Board of Directors at the Childspace Day Care AGM on June 21, 2017. Please note that elected members are subject to a criminal record check.

We look forward to hearing from you,

Monique Hutchins, Chair
Childspace Day Care Corporation

NOMINATION FORM

Name: _____ Address: _____



CHILDSPACE DAY CARE CORPORATION

CANDIDATE for the BOARD OF DIRECTORS

Phone: _____ Email: _____

Why are you interested in volunteering to be on the Board of Directors?

Please briefly explain your professional background:

Do you have any experience with board governance or relevant professional experience that would support the good governance of Childspace? If yes, please check all that apply:

- Board of Director Experience
- CEO Succession Planning
- Not-for-profit experience
- Compensation
- Financial/Accounting
- Fundraising
- Grant Writing
- Governance
- Human Resources
- Childcare Industry Knowledge
- Leadership
- Law
- Lobbying
- Marketing/PR/Communications
- Organizational Management
- Risk Management
- Strategic Planning
- Technology/IT
- Other (please explain)

Do you have any relevant volunteer experience? If yes, please explain:

What skills would you like to gain or improve by being a Board member?

Thank you for completing this form. Please return it to a member of management at your centre.